

Board of Directors Meeting Notice  
**Pittsfield Economic Development Authority**

May 9, 2016

66 Allen St., 1Berkshire Conference Room, Pittsfield, MA

8:00AM

## Agenda

### **I. Administration**

M. Callahan – Chairman

-Call to Order

*(A reminder that the meeting is being video and audio recorded)*

-Introduction of new Board Members

Krystle Gallo, Churchill Cotton, Barry Clairmont

-Introduction of TDI Fellow

Sika Sedzro, MassDevelopment

-Approval of February 17th meeting minutes **(VOTE)**

### **II. Committee Reports**

#### **Nominating Committee**

P. Green

-Election of Officers **(VOTE)**

#### **Finance**

M. Matthews

-2015 Year End Financial Report

R. Killeen-Treasurer

-Audit Report Adelson & Co. **(VOTE)**

Vincent T. Viscuso, CPA

- Insurance

M. Matthews

-1<sup>st</sup> Quarter Financial Report **(VOTE)**

R. Killeen-Treasurer

#### **Marketing**

C. Barrett

- New Marketing Material

-Video - BCC

-Social Media

### **III. Executive Director's Report**

C. Thurston

-Berkshire Innovation Center Update

Stephen Boyd - Chairman

-Woodlawn Ave Bridge

C. Thurston

-Tyler Street TDI

-Nuclea sublease

-Prospects

### **IV. Executive Session**

M. Callahan-Chairman

- Property Lease negotiation

### **IV. Other Business**

M. Callahan - Chairman

-Next Regular Board Meeting Scheduled for June 15, 2016

-Other

### **V. Adjournment**

M. Callahan - Chairman