

Board of Directors Meeting Notice  
**Pittsfield Economic Development Authority**

August 16, 2017  
81 Kellogg Street, Pittsfield, MA  
8:00AM

**Agenda**

- I. Administration** M. Callahan – Chairman
- Call to Order
  - (A reminder that the meeting is being video and audio recorded)*
  - Approval of June 21<sup>st</sup> meeting minutes (VOTE)
- II. Committee Reports**
- Executive Committee** M. Callahan – Chairman
- Shared Business Development Manager
  - Job Description
  - Intergovernmental Agreement
  - Candidate Review Committee
- Finance Committee**
- Quarterly Financial Statements (VOTE)
  - Bank Authorization / Investment Allocation (VOTE)
- III. Executive Session** M. Callahan – Chairman
- Personnel (VOTE)
  - Legal (VOTE)
    - Intergovernmental Agreement
    - Tenant contract review
- IV. New Business** M. Callahan – Chairman
- Eversource Rate Request (VOTE)
- V. Executive Director's Report** C. Thurston
- Waterstone Update
  - Project 40 - Business prospect
  - Tyler Street TDI
  - BIC
- Sika Sedzro – TDI Fellow

**VI. Other Business**

- Administration
- Next Board Meeting
- Other

October 18, 2017

M. Callahan - Chairman

**VII. Adjournment**

M. Callahan - Chairman