

Board of Directors Meeting Notice  
**Pittsfield Economic Development Authority**

December 12, 2018  
81 Kellogg Street, Pittsfield, MA  
8:00AM

**Agenda**

- I. Administration** M. Callahan – Chairman
- Call to Order  
*(A reminder that the meeting is being video and audio recorded)*
  - Welcome New Board member Jonathan Denmark
  - Approval of the August 16<sup>th</sup> meeting minutes **(VOTE)**
- II. Committee Reports**
- Executive Committee** M. Callahan – Chairman  
Atty. Goodman
- Final BIC Recoverable Grant Agreement
- Finance Committee** B. Clairmont
- 3<sup>rd</sup> Quarter Financial Statements **(VOTE)**
  - Audit Engagement 2019
  - 2019 Preliminary Budget **(VOTE)**
- III. New Business** M. Callahan – Chairman
- Marketing review M. Coakley
  - BIC Update Scott Longley
- IV. Executive Session** M. Callahan – Chairman
- Legal  
Lease Prospects Site 3n and Site 8
- V. Executive Director's Report** C. Thurston
- Waterstone Update
  - Eversource
- VI. Other Business** M. Callahan - Chairman
- Administration
  - 2019 meeting calendar
  - Next Board Meeting **February 20, 2019**
  - Other
- VII. Adjournment** M. Callahan - Chairman

*Happy Hanukkah, Merry Christmas, Happy New Year*