

**Board of Directors Meeting Notice**  
**Pittsfield Economic Development Authority**

**February 17, 2016**  
81 Kellogg Street, Pittsfield, MA  
**8:00AM**

**Agenda**

**I. Administration**

-Call to Order

*(A reminder that the meeting is being video and audio recorded)*

-Approval of December 9th meeting minutes **(VOTE)**

**II. Committee Reports**

**Executive Committee**

-Administrative

-Nominating Committee

-Legal

M. Callahan – Chairman

**Finance**

-2015 Unofficial Year End Financial Report **(VOTE)**

-Audit Update

M. Matthews  
R. Killeen-Treasurer

**Marketing**

-New Campaign

-Video updates

-Social Media

C. Barrett

**III. Executive Director's Report**

C. Thurston

-Berkshire Innovation Center Update

-Water Quality Improvements

-Woodlawn Ave Bridge - Easement

-Tyler St. Planning Study

**IV. Other Business**

M. Callahan - Chairman

-Next Board Meeting Scheduled for April 20, 2016

-Other

**V. Adjournment**

M. Callahan - Chairman